

Holmes Community College



2009-2010 District Bulletin



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Holmes

2009-2010
DISTRICT BULLETIN

HOLMES COMMUNITY COLLEGE
RIDGELAND • GOODMAN • GRENADA

AMENDMENT I to the 2009-2010 HOLMES COMMUNITY COLLEGE BULLETIN

Page 39 – Holmes Community College Mission Statement

The Mission Statement has been changed as follows:

Holmes Community College, a comprehensive public institution strategically located in Central Mississippi, provides innovative educational and cultural opportunities to its constituents through campus-based and distance education programs. In an ever-changing world, the college seeks to prepare its graduates for university transfer, productive employment, and lifelong learning by offering an Associate in Arts degree, Associate in Applied Science degree, and Career certificates. Holmes, whose primary commitment is to excellence in all areas, offers affordable, equal access to higher education in an attractive, secure, multi-campus environment.

Page 76 – Grade Appeal

A student must initiate a grade appeal by the end of the next regular semester (fall or spring) after the grade is assigned. The final decision regarding the appeal will be made prior to the end of the regular semester following the appeal. Grades assigned to a student become final when the time limits of the appeal policy are met.

Page 76 – Fee Appeal

A student must initiate a fee appeal by the end of the next regular semester (fall or spring) after the fee is assigned. The final decision regarding the appeal will be made prior to the end of the regular semester following the appeal. Fee assigned to a student become final when the time limits of the appeal policy are met.

Page 56 – Transfer Credit

Paragraph two is deleted and replaced with the following sentence:

“Transfer work is evaluated when an official transcript is received by the Holmes Community College Articulation Office.”

Paragraph four is also removed.

Page 84 – Measurable Progress Requirement (Completion Rate)

The table has been removed and replaced with the following sentence:

“All students must maintain a 67% completion rate in order to avoid financial aid probation or suspension.

Page 89 – Sumners Grant

The regulations have been changed as follows:

The continuation of a returning Holmes Community College student’s eligibility to receive Sumners funds after each semester, depends on the students having at least a GPA of 2.5 on all hours attempted.

Transfers from other institutions must have a cumulative 2.5 GPA from all schools attended in order to be eligible for the Sumners Grant. Holmes Community College must have an official transcript from all schools attended prior to awarding Sumners Grant.

Page 91 – Regulations for Board of Trustees', President's, & Dean's Achievement (ACT) Scholarships

The regulations have been changed as follows:

- 1. Students must meet all admission requirements.**
- 2. Students must maintain at least a 3.0 cumulative GPA.**
- 3. Students must be enrolled in 15 semester hours.**
- 4. The scholarships do not cover the matriculation fee or the student activities fee.**
- 5. The recipient must have a cumulative 3.0 on all previous college work.**
- 6. Students must have official ACT scores on file in the Office of Admissions and Records before the award will be made.**
- 7. Out-of-state students are not eligible for these scholarships.**
- 8. Students who have completed a bachelor's degree may receive these scholarships provided they have a cumulative 3.0 on all work.**
- 9. If the student withdraws or drops below 15 semester hours prior to the sixth week, the scholarship will be voided and the student charged the regular fees.**

Board of Trustees' Scholarship: This scholarship covers the cost of tuition, room and board, fall and spring semesters only. The recipient must have an enhanced ACT composite of 28 or higher. Students eligible for the Board of Trustees Scholarship would not be eligible for other HCC scholarships because a student cannot receive in scholarships more than the published cost of attending school per semester.

***President's Scholarship:** This scholarship covers one-half the cost of tuition, room, & board at Holmes Community College. The recipient must have an enhanced ACT composite of 24-27.

***Dean's Scholarship:** This scholarship covers the cost of tuition at Holmes Community College. It does not include room and board. The recipient must have an enhanced ACT composite of 20 -23.

These scholarships are credited to the student's account after the sixth week of each semester. If the student withdraws or drops below 15 semester hours prior to the sixth week, the scholarship will be voided and the student charged the regular fees.

*Students eligible for the President's or Dean's Scholarship are also eligible for other scholarships, such as athletics, music, drama, valedictorian-salutatorian awards, etc., up to, but not more than the published cost of attending school per semester.

Pages 94 – 98 - Scholarships.

The following Patronage Scholarships have been added:

Lexington Homes Scholarship

This scholarship was established by Lexington Homes of Lexington, MS., and is the amount of tuition. It will be awarded to one freshman and one sophomore. Preference will be given to students that are residents of Holmes County, attend the Goodman Campus, and to employees or family members of employees of Lexington Homes. The student must maintain a 2.0 GPA.

Pathfinder Scholarship

This scholarship is funded by the Pathfinder Sunday School Class at Madison United Methodist Church in Madison, MS. The purpose of this scholarship is to provide financial aid to an Associate Degree nursing student at Holmes Community College. The intent is to provide assistance in the form of paid tuition to someone who would not otherwise be financially able to attend school. The selected student should be an entering freshman of good character and meet all enrollment requirements. Preference should be given to a member of the Madison United Methodist Church.

Patricia Liles Memorial Scholarship

This scholarship was established by The Friends of Patricia Liles. It will be awarded to a student enrolled in Grenada area schools and scheduled to enroll in the Licensed Practical Nursing program at Holmes Community College in Grenada. The recipient of this scholarship will receive \$500.00 for the school year in which it is awarded.

The Radio People of Jackson Scholarship

This scholarship is awarded to a student with a financial need majoring in communications or marketing. It is awarded annually to a full-time student with a 2.75 GPA and evidence of involvement in extracurricular activities and service.

The following Endowed Scholarships have been added:

Burnis T. and Clytice Robertson Gardner Scholarship

This endowment is established by Burnis T. and Clytice Robertson Gardner for the purpose of providing scholarships for needy students at Holmes Community College. The number and amount of the scholarship to be awarded shall be determined by the judgment of the HCC Foundation Scholarship Committee and shall be used to pay for tuition, books and supplies. This scholarship shall be awarded to a needy student with a minimum 2.5 GPA.

TIC (The Industrial Company) Welding Scholarship

This scholarship was established by The Industrial Company to help a freshman who will be entering the welding program at Holmes Community College.

Ronald “Ronnie” K. Thomas Memorial Scholarship

This scholarship was established by George and Carolyn Thomas in memory of their son and shall be awarded to a student enrolled in a Career Technical program on the Goodman Campus.

The Trustmark National Bank Scholarship Program for Graduating Seniors has been deleted.

The Lexington Foundation Scholarship description has been changed as follows:

This scholarship is given by the Lexington Foundation of Lexington, Ms. Five (5) scholarships each year to Holmes Community College will be awarded to students from Central Holmes Academy, J.J. McClain and S. V. Marshall High Schools. The selection of the recipient of the award will be based on scholastic ability, leadership, integrity and need. The Holmes Community College Scholarship Committee will choose the recipients from applicants with letters of recommendations from high school counselors or principals. The recipient must maintain a 2.0 grade point average. The scholarship will be renewable after the student's freshman year if all requirements are met.

Page 100 – Student Housing. (Also page 48)

The following regulation has been added to paragraph one:

To be eligible for campus housing, students must be enrolled in a minimum of 15 semester hours and must maintain a minimum 1.75 GPA. Students who drop to 12-14 semester hours during the semester will be placed on housing probation, and students who drop to below 12 hours during the semester will be dismissed from the dormitory. Students who fall below a 1.75 GPA for a completed semester will be placed on housing probation for the next semester. Students must then earn a minimum 1.75 GPA for the probationary semester in order to remain in the dormitory.

Page 102 – Veterans' Educational Benefits

Chapter 33 has been added to the list of Chapters of Title 38 which are available to eligible veterans. The revised Standards of Progress approved by the State Approving Agency is effective Fall, 2009.

Page 114 – Criminal Justice Curriculum.

CRJ 2333 – Criminal Investigation I has been moved to an elective and replaced in the curriculum by CRJ 2513 – Juvenile Justice.

Page 115 – Elementary Education Curriculum.

MAT 1723 – Real Number System has been moved to Second Year, First Semester and replaced by MAT 1313 – College Algebra.

MAT 1733 – Geometry, Measurement & Probability has been moved to Second Year, Second Semester and replaced by CSC 1113 – Computer Concepts.

Page 130 – Pre-Dental Curriculum.

The 12 hours of Foreign Language Electives have been replaced by 12 hours of Electives.

Page 162 – Computer Network Support Technology Curriculum.

The curriculum has been changed as follows:

First Year - First Semester

ENG 1113 English Composition I

CPT 1214 Visual Basic Programming

CNT/CPT 1513 Web Development Concepts

CNT 1414 Fundamentals of Data Communications

CNT 1634 Microsoft Windows Installation and Configuration

TOTAL 18 hrs.

First Year - Second Semester

Social / Behavioral Science Elective (3)

*Programming Elective (4)

CNT 1524 Network Components

CNT 1624 Network Admin Using Microsoft Server

CPT 1333 Operating Platforms

TOTAL 18 hrs.

Second Year - First Semester

Humanities / Fine Arts Elective (3)

MAT 1313 College Algebra

CNT 2344 MSSQL Admin/Programming

CNT 2644 Adv Network Admin Using Microsoft Server

CNT 2364 Team Project Management

TOTAL 18 hrs.

Second Year - Second Semester

SPT 1113 Oral Communications

CNT 2423 System Maintenance

CNT 1654 Network Admin Using Linux

**CPT 2133 Career Development

CNT 2553 Network Security

TOTAL 16 hrs.

*** Programming Electives:**

- CPT 1414 Java Programming Language
- CPT 2284 C++/C# Programming Language
- CPT 2424 Advanced C Programming
- CPT 2444 Scripting Programming Language
- CPT 2434 Adv. Visual Basic Programming
- CPT 1353 Database Design Fundamentals
- CPT 2244 Database Programming
- DBT 1113 SQL Programming
- DBT 1123 PL/SQL Programming
- DBT 1214 Database Architecture

** BOT 1213 Professional Development or BOT 2813 Business Communication may be substituted

Page 163 – Computer Programming Technology.

The curriculum has been changed as follows:

First Year, Second Semester CPT 1353 – Database Design Fundamentals has been moved to Second Year, First Semester and replaced with CPT 1323 – Survey/Micro Applications or BOT 1133 – Micro Applications. Also, Elective has been removed.

CPT 2444 – Script Programming Language has been added to the Programming Language Electives. The *** sentence at the end of the page has been removed.

Page 164 – Software Engineering Technology.

First Year - First Semester

ENG 1113 English Composition I

CPT 1214 Visual Basic Programming

CNT/CPT 1513 Web Development Concepts

CNT 1414 Fundamentals of Data Communications

CNT 1634 Microsoft Windows Installation and Configuration

TOTAL 18 hrs.

First Year - Second Semester

Social / Behavioral Science Elective (3)

CPT 2434 Adv. Visual Basic Programming

CNT 1524 Network Components

CNT 1624 Network Admin Using Microsoft Server

CPT 1333 Operating Platforms

TOTAL 18 hrs.

Second Year - First Semester

Humanities / Fine Arts Elective (3)

MAT 1313 College Algebra

CNT 2344 MSSQL Admin/Programming

CPT 2444 Script Programming

CPT 2364 Team Project Management

TOTAL 18 hrs.

Second Year - Second Semester

SPT 1113 Oral Communications

CNT 2423 System Maintenance

*Programming Elective (4)

**CPT 2133 Career Development

CPT 2454 Flash Game Programming

TOTAL 17 hrs.

* Programming Electives:

- CPT 1414 Java Programming Language
- CPT 2284 C++/C# Programming Language
- CPT 2424 Advanced C Programming

** BOT 1213 Professional Development or BOT 2813 Business Communication may be substituted

Page 178 – Forest Technology Curriculum.

BOT 2143 – Operating Systems has been changed to BOT 1133 – Micro Applications in First Year, First Semester.

Page 194 – Practical Nursing.

PNV 1426 – Fundamentals of Nursing has been changed to PNV 1427.

Page 195 – Practical Nursing Admission Policy.

Requirement No. 1 – “The applicant shall be at least 18 years of age by October 1 of the program year” has been removed.

Page 197 – 206 – Business Administration Curriculum Alignment.

ACC 1213 - PRINCIPLES OF ACCOUNTING I.

A study of the financial accounting principles that relate to business. The topics to be covered include the accounting cycle, accounting systems and controls for service and merchandising businesses, assets, liabilities, and equity. Three lectures. Three hours credit.

ACC 1223 - PRINCIPLES OF ACCOUNTING II – (Prerequisite: Accounting 1213)

A continuation of ACC 1213. The topics to be covered include corporate accounting concepts, managerial accounting concepts and internal business decision making. Three lectures. Three hours credit

BAD 1113 - INTRODUCTION TO BUSINESS.

This course is designed to introduce students to the basic concepts of business. Students receive instruction regarding the current business and economic environment, entrepreneurship, marketing, management, financial management, and business careers. Three lectures. Three hours credit

BAD 2323 - BUSINESS STATISTICS (Prerequisite: MAT 1313).

Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Topics include: central tendency and dispersion; probability; binomial, Poisson, and normal distributions; estimation and hypothesis testing. Three lectures. Three hours credit

BAD 2413 - LEGAL ENVIRONMENT OF BUSINESS I.

An introduction to interrelationships of law and society, jurisprudence and business. Topics include an introduction to law, law of contracts, agency, and employment. Three lectures. Three hours credit

BAD 2533 - COMPUTER APPLICATIONS IN BUSINESS AND INDUSTRY.

This course is an introduction to MS Office Suite software, which is the industry standard. This software includes the components of an information system: spreadsheets, presentation graphics, database management, and word processing. Data entry and retrieval, records management, and electronic communications are skills taught in this course. Three lectures. Three hours credit.

BAD 2713 - PRINCIPLES OF REAL ESTATE.

The course deals with the nature of the real estate market, types of ownership of property, contracts, methods of transfer of title, instruments used in transfers, title closing, financing, property management, insuring, and appraising. Three lectures. Three hours credit.

BAD 2723 - REAL ESTATE LAW .

Designed to give the student a general background in the law of real property and the law of real estate brokerage. Three lectures. Three hours credit.

BAD 2733 - REAL ESTATE FINANCE.

A study of principles and methods of financing real estate, sources of funds, types and contents of financing instruments, and the role of various institutions, both private and governmental. Three lectures. Three hours credit.

BAD 2744 - REAL ESTATE APPRAISAL I. (Prerequisite: BAD 2713 or Real Estate Sales or Broker License.)

An introductory course. Includes purpose of appraisal, methods, and techniques to determine the value of the various types of property. Emphasis on residential and single unit property. Four lectures. Four hours credit

ECO 2113 - PRINCIPLES OF MACROECONOMICS (Prerequisite: MAT 0123 or placement test score of MAT 1233 or higher).

The study of a nation's economy to include the following topics: supply and demand, production possibilities, monetary and fiscal policies, factors of production, GDP/business cycles and economic growth, circular flow of market economies and international trade. Three lectures. Three hours credit.

ECO 2123 - PRINCIPLES OF MICROECONOMICS (Prerequisite: MAT 0123 or placement test score of MAT 1233 or higher).

The study of firms, industries and consumers to include the following topics: supply and demand, elasticity of demand and supply, consumer choice theory, production and cost theory and market structure. Three lectures. Three hours credit

Page 203 – Chemistry.

CHE 1114 – Chemistry Survey. The Prerequisite has been changed as follows: (Corequisite: MAT 1233 or placement score for MAT 1313 or higher).

Page 204 – Computer Science.

The following courses have been added:

CSC 1213 VISUAL BASIC COMPUTER PROGRAMMING I.

This course is designed to introduce the writing of event-driven programs using the Visual BASIC computer programming language with emphasis on problem solving, documentation, program statements, algorithms, and common routines. Course has lecture and lab components. Three credit hours.

CSC 1223 VISUAL BASIC COMPUTER PROGRAMMING II (Pre-requisite: CSC 1213).

This course is designed as a continuation of CSC 1213 with advanced event-driven programming concepts using the Visual BASIC language with emphasis on functions, modules, search and sort algorithms, sequential access, random access, and external file management. Course has lecture and lab components. Three credit hours.

The following courses have been changed:

The following course descriptions have been changed:

CSC 1613 – Computer Programming I.

Course has lecture and lab components. Three credit hours.

CSC 1623 – Computer Programming II.

Course has lecture and lab components. Three credit hours.

Page 205 – 230 Social Science Curriculum Alignment.

CRJ 1323 - Police Administration and Organization.

Principles of organization and administration in law enforcement as applied to law enforcement agencies; introduction to concepts of organizational behavior. Three lectures. Three hours credit.

CRJ 1333 – Police Administration and Organization II has been combined with CRJ 1323 and CRJ 1333 has been removed.

CRJ 2323 - Criminal Law.

Basic elements of criminal law under the Constitution of the United States, state Constitutions, and federal and state statutes. Three lectures. Three hours credit.

CRJ 2333 - Criminal Investigation.

Fundamentals, search and recording, collection and preservation of evidence, finger printing, photography, sources of information, interviews and interrogation. Follow up. Three lectures. Three hours credit.

CRJ 2393 - Survey of Criminalistics.

The study of scientific crime detection methods; modus operandi, crime scene search, preservation of evidence, research projects and class participation required. Three lectures. Three hours credit.

CRJ 2513 - Juvenile Justice.

The role of police in juvenile delinquency and control. Organization, functions, and jurisdiction of juvenile agencies. Processing, detention, and disposition of cases. Statutes and court procedures applied to juveniles. Three lectures. Three hours credit.

EPY 2513 - Child Psychology.

A study of the various aspects of human growth and development during childhood. Topics include physical, psychosocial & cognitive development from conception into emerging adolescence. Three lectures. Three hours credit.

EPY 2523 - Adolescent Psychology.

A study of human growth and development during adolescence. This includes physical, cognitive and psychosocial development. Three lectures. Three hours credit.

EPY 2533 - Human Growth and Development.

A study of human growth and development from conception through late adulthood, including death and dying. Topics include physical, psychosocial and cognitive development with implications for health professionals and others who work with people. Three lectures. Three hours credit.

HIS 1113 - Western Civilization I.

A general survey of European history from ancient times to the mid-seventeenth century. Three lectures. Three hours credit.

HIS 1123 - Western Civilization II.

A general survey of European history since the seventeenth century. Three lectures. Three hours credit.

HIS 1163 - World Civilization I.

A general survey of world history from ancient times to the 1500s. Three lectures. Three hours credit.

HIS 1173 - World Civilization II.

A general survey of world history from the 1500s to modern times. Three lectures. Three hours credit.

HIS 2213 - American (U.S.) History I.

This is a survey of American (US) history from pre-history through Reconstruction. Three lectures. Three hours credit.

HIS 2223 - American (U.S.) History II.

This is a survey of American (US) history from pre-history from Reconstruction to the present. Three lectures. Three hours credit.

PHI 1113 - Old Testament Survey.

The student will survey the Hebrew Bible (Old Testament) with regard to its worth as a literary work, along with significant dates, themes, concepts and contributions of its characters to that history and literature. Three lectures. Three hours credit.

PHI 1133 - New Testament Survey.

A study of the New Testament covering the life of Jesus of Nazareth and the establishment of the early church as presented in the Gospels, Acts, and other New Testament books. Three lectures. Three hours credit.

PHI 1153 - Jesus and the Gospels.

This course is a study of the life and ministry of Jesus of Nazareth as recorded in the four canonical gospels with specific consideration of the geographical, political, and social conditions of the 1st century and recognition of various early interpretations of the meaning of the life and person of Jesus. Three lectures. Three hours credit.

PHI 2113 - Introduction to Philosophy I.

An introduction to the major themes and history of the discipline of Philosophy with an emphasis on the development of critical thinking skills. Three lectures. Three hours credit.

PHI 2143 – Ethics.

An introduction to moral philosophy with the investigation of some selected moral problems. Three lectures. Three hours credit.

PHI 2613 - World Religions I.

Examination of the beliefs and development of Buddhism, Christianity, Hinduism, Islam, Judaism, and other religious traditions. Three lectures. Three hours credit.

PHI 2713 – Logic.

An introduction to the discipline of logic including formal and informal logic, as well as the development of critical thinking skills. Three lectures. Three hours credit.

PSC 1113 - American National Government.

Survey of the organizations, political aspects, and basis of national government. Three lectures. Three hours credit.

PSC 1123 - American State and Local Government (Prerequisite: PSC 1113).

The relationship among states, national and local governments. The organization, function, and operation of the three branches with emphasis on the state of Mississippi. Three lectures. Three hours credit.

PSC 2113 - Comparative Government.

A survey of various international governmental systems. Three lectures. Three hours credit.

PSY 1513 - General Psychology.

An introduction to the scientific study of human behavior and mental processes. This includes history and theories of psychology, research methods, biological bases of behavior, the principles of learning, personality and abnormal behavior. Three lectures. Three hours credit.

SOC 2113 – Introduction to Sociology I.

This course introduces the scientific study of human society and social interaction. Social influences on individuals and groups are examined. Three lectures. Three hours credit.

SOC 2133 – Social Problems.

A study of the nature, scope, and effects of major social problems of today and the theoretical preventive measures to alleviate them. Three lectures. Three hours credit.

SOC 2143 – Marriage and Family.

A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three lectures. Three hours credit.

SWK 1113 - Social Work: A Helping Profession.

The course exposes students to a “helping” profession that plays a central role in addressing human needs. Students are exposed to personal/lived experiences of social work clients and successes of “real” social workers in respective practices such as mental health, child welfare, disaster, corrections, faith-based, military, international relief, and industry. Three lectures. Three hours credit.

Page 214 – Learning & Lifeskills.

The following courses have been removed:

LLS 1321 – Career Exploration

LLS 1423 – College Study Skills

Page 233 – Business & Office Technology.

The following changes in technical courses have been made:

BOT 1313 – Applied Business Math (Prerequisite: MAT 0113 or higher or appropriate placement score for MAT 0123 for higher.

BOT 1613 – Medical Office Terminology I.

Three lectures. Three hours credit.

BOT 1623 – Medical Office Terminology II.

Three lectures. Three hours credit.

BOT 1713 – Mechanics of Communication. (Prerequisite: ENG 0113 or higher or appropriate placement score for ENG 0123 or higher).

Page 237 – Computer Information Systems

The following course has been added:

CNT 2344 – Introduction of MS/SQL (Prerequisite: CNT 1624 – Network Administration Using Microsoft Server).

This course is designed to generate further experience for the student in installing and maintaining a MC SQL Server. This course also targets basic programming used by a Data Base Administrator. Two lectures. Four hours laboratory. Four hours credit.

The prerequisites have been removed from the following courses:

CPT 1224 – RPG Programming

CPT 1234 – COBOL Programming

CPT 2354 – Systems Analysis and Design

The following courses have been added:

CPT 2364 – Team Project management. (Prerequisites: CPT 1214& CNT 1414).

This course is designed to generate further experience for the student in working in a team environment. This course targets team based network design and team based program design. Two lectures. Four hours laboratory. Four hours credit.

CPT 2434 – Game Programming Using Flash and Action Script (Prerequisites: CPT 2434 or approved equivalent advanced object-oriented programming language.

This course is designed to further introduce the student to creating interactive applications, through the format of a game. This course will help the student become more adept at creating functional user interfaces and help them deal with program paths based on user input. Two lectures. Four hours laboratory. Four hours credit.

Page 252 – Forest Technology.

AGT 1714 – Applied Soil Conservation has been changed to “Three lectures. Two hours laboratory. Four hours credit.”

Page 276 - Practical Nursing.

PNV 1426 has been changed to PNV 1427 – Fundamentals of Nursing “Seven lectures. Seven hours credit.”

I certify the above amendment is true in content and in policy.



4-17-09

Dr. Fran Cox, Vice President for Academic Programs

Date